# Agenda

***Day 1:  Wednesday, June 1, 2022\****

8:30am\*\*        <u>GENERAL PROPOSAL WRITING CONCEPTS</u>

- Realistic timelines for proposal preparation
- Developing a unique idea within an overall research program
- Using NSF Award Search
- Locating NSF priorities and funding announcements
- Identifying and contacting NSF Program Officials

9:30pm          <u>PREPARATION OF THE NSF APPLICATION: GENERAL CONCEPTS</u>

- Following instructions, e.g., the PAPPG
- Selecting the right grant mechanism based on its purpose & your goals, timeline, and budget needs
  - The review process & core review criteria
- Selling your idea; the grant proposal as a persuasive document
  - Understanding the reviewer's mentality, needs, tasks; writing for reviewers

10:15pm        AFTERNOON BREAK

10:30-12pm    <u>PREPARATION OF THE NSF APPLICATION: OVERVIEW & OBJECTIVES</u>

- 4-part rhetorical strategy for creating a compelling, logical Overview & Objectives section for the Project Description

***Day 2:  Thursday, June 2, 2022\****

8:30am\*\*        <u>PREPARATION OF THE NSF APPLICATION: REST OF THE PROJECT DESCRIPTION</u>

- Expected Significance
- Background: Review of Literature & Preliminary Studies
- Research Plan: Study/Experimental Design, Expected Outcomes, Potential Problems & Alternative Strategies
- Timetable
- Broader Impacts
- Results of Prior NSF Support

10:00am        MORNING BREAK

10:15am        <u>PREPARATION OF THE NSF APPLICATION: ADDITIONAL SECTIONS</u>

- Biographical Sketches
- Facilities & Other Resources, Equipment
- Budgets
- Project Summary
- Title
- Letters of Support/Collaboration

12:00pm        CONCLUSION OF SEMINAR

*\* We strongly recommend that you attend both Part 1 and Part 2 – they are **not** separate standalone sessions.*

*\*\* Times are approximate depending upon discussion and questions.*